

## **Minutes of PCC meeting held on 14<sup>th</sup> May 2019 in the choir vestry in Church**

**PCC members present:** Fr. Mark Crowther-Alwyn (Chair), Angela Neale, Brian Legood, Helen Legood, Claire Drabble, Jackie Steele, Jane Pomphrey, Jason Knighton, Michael Amos

Fr. Mark welcomed everyone to the meeting and began proceedings with a reading.

**26/19 .Apologies.** Apologies had been received from Emily Brailsford, Gill Briggs, Sarah Higgs, Martin Smith, Joan Link, Stephen Oxley.

**27/19 .Minutes of PCC meetings:** The minutes of the PCC meetings held on 26th February and 9th April 2019 were agreed as a correct record and signed by Fr. Mark.

**28/19. Correspondence:** Letter from the Archdeacon to arrange a visit from her or her representative to discuss various matters including

- electrical safety (NB PAT testing is not done every year at St Giles)
- gas safety
- fire risk assessment, fire extinguishers
- church accounts
- Rector's working expenses
- Board of Finance figures for 2018
- Reserves policy
- fees for occasional offices
- the registers for weddings, baptisms, special services

Suggested dates to be sent to the Archdeacon when both Angela (churchwarden) and Father Mark were available 15<sup>th</sup> June and 13<sup>th</sup> July at 10am.

**29/19. Financial Report:** Figures for Jan-Mar 2019 were presented. Cash in current account is just over £20,000. Half of the Civic Service collection, £109 has been donated to the Children's Society. It was suggested that money paid for adverts in the church magazine should be set against the costs of the magazine.

A volunteer was needed to reclaim gift aid from HMRC. Michael Maltby gave notice at the AGM that he was standing down. He thinks it takes him half an hour/week to input the figures onto a spread sheet (this includes collection money and standing orders which are eligible for gift aid) and then twice/year these figures have to be input onto the computer software authorised by HMRC. A notice to be put into the pew sheet and magazine (Claire to organise).

Jackie thought that we should buy a lockable donations box to be wall mounted. A suitable one was available 'Safco wood suggestion box' at a price of £27.89 plus postage. This was agreed, Jackie to order and Peter Steele would fix it.

**30/19. Safeguarding:** Joan did not submit a report but indicated that training was going well.

**31/19. Mission and Social Committee Report:** More wine glasses were required. For large services eg Civic Service, we did not have enough. Agreed that more should be ordered but not to come off the MSC budget.

Discussion about having a St Giles open day.

Spend so far on publicity - £160 on 2 banners and posters. The banners are reusable but we do need a better framework to support them. Other services coming up which we want to publicize are the Vehicle Blessing in July and the Animal Service in September. £300 was needed to fund more banners

**32/19. Meeting Space Committee Report:**

**a) Kitchen.** Angela had a diagram of what was proposed with an estimate of costs. The idea was to replace the cabinet doors, the sink and surface in the present kitchen, and put in new cupboards where the wine glasses and table is at present. The fridge would be fitted in with the new cupboards. The radiator would not be moved as too expensive and nothing would be fixed to the walls as this would require a faculty. Price £4,544. An additional item would be a cupboard to hide all the clutter next to the toilet door. This would bring the price to £5,763 (both prices ex VAT). A cheaper way to box in the clutter would require a faculty and was not considered. It was felt that the 'clutter cupboard' was at least as essential as the new cupboards outside the kitchen. New flooring was discussed but there is no budget for this at present.

**b) Barn.** Sarah was due to present this but unfortunately a crisis with a family member meant she was unable to attend.

**33/19. Notice board near Lych Gate.** This was still to be ordered and should go to the right of the Lych Gate so that people walking up Church Street would see it before entering the gate.

**34/19. Garden Party on 22nd June:** Raffle tickets have been ordered by Nicola but she has halved the quantity from 2,000 to 1,000 as there were too many left over last year. Jason said the prizes were not as good as last year. The band is booked – they had double booked but have agreed to come to us first! There is a list at the back of church for stallholders and volunteers to sign. Posters have been approved. Is the school coming – Father Mark to approach them.

**35/19. Hearing Loop and PA System:** The hearing loop system was checked and there was nothing obviously wrong with it. The PA system has now been sorted. The company pointed out that the system we have is quite old (~20 years) and we need to be thinking about a replacement system. We have a fixed contract with this company and can not change to a cheaper company at present.

**36/19. Choir Robes:** These are still on order but there is a delay in them being made up. The material we have to be kept for new men's robes as necessary.

**37/19. Tarmac Report:** The tarmac that has been used recently for filling in is OK. We think that any surface beyond the yellow lines belongs to the church. The metal barriers keep being moved. When they are not in the road visitors park their cars opposite the Barn entrance making it very difficult to turn into the barn. Father Mark pointed out that he no longer moves the barriers back into position so it is more obvious that the barriers are being moved regularly. We do not know who is moving them.

**38/19. Flood lighting:** Several bulbs need replacing. Brian thought we should ask the usual electrician to do this.

**39/19. Replacement grill in the church** – Brian to chase up. He no longer goes to the area for work so would need to make a special journey.

**40/19. Wheelchair Report:** To throw or not to throw. Edwin had sorted out the wheels so the chair was usable but it does lack feet and a safety strap. Normally people would have their own chair or for a serious accident an ambulance would need to be called. The chair was in the way in the vestry. At the end of the meeting Brian & Helen took it and put it behind the bell tower door.

**41/19. Bells Report:** The Bell ringers wanted to buy shutters to reduce the noise when ringing at odd times. The louvres would need to be checked first. Shutters would require a faculty. Brian and Helen to liaise with Angela.  
Needed a replacement fire extinguisher in the bell tower as the previous extinguisher was set off accidentally. Replacement needs fixing with a bracket so this can't happen again. We have to use our contract company for this.

**42/19. AOB:** The Matlock Hurst Farm well dressing at Allan Hill is being done again this year at the end of June. Viewing 1-8 July.

**43/19. Dates of next Standing Committee and PCC meetings:** The next SC was to be on 4<sup>th</sup> June but we would like some decision on the Meeting Space proposals for the Church and the Barn so there will be an extra PCC meeting on 4<sup>th</sup> June instead. Sarah to put forward the Barn proposals then.  
SC to be arranged after this meeting.

The meeting closed with the Grace.